

EDUCATION AND COURSEWORK RESUME

• *Relevant coursework* is an optional entry-level resume section that includes or other education-focused position, consider including a relevant coursework.

While coursework is not the equivalent of actual hands-on experience, it can often be enough to sway an employer who is impressed with the rest of your resume. List it near the top when applying for any positions that emphasize different educational achievements or successes. Click the link below that best describes your situation: [Some Work Experience High School: No Work Experience](#) Are you a high schooler with no professional work experience? [Organizing Multiple Degrees on a Resume](#) When organizing the different schools you attended, list them in reverse chronological order. For example, a senior thesis, an initiative to change a school policy, or an impressive on-campus group you headed up. [Working Professional 1](#). On the other hand, what you DO have is your degree. Take your education achievements and courses. Emphasize your related courses, like other college or high school knowledge, GPA scores, and other basic information your address, email. Make it more elaborate than others and put it near the top, right above your work experience section. If you took part in any clubs or sports where you succeeded to develop related skills, include them in your CV to sound more impressive. Take the time to thoroughly edit your resume for spelling and grammar errors. Of course, most of us would struggle to hold down a job and go to a traditional college at the same time. If the position relies on skill and experience, you should probably include these details in the skills section. Include your volunteer experiences. In the end, that value is what makes employers want to hire you. [Your Skills Section](#) Finally, you might include a special Skills section of the resume, where you list some of your more relevant business skills, including those that you learned in your MOOC coursework. Others have fewer requirements. Edit, edit, edit. In addition, employers appreciate workers who are invested in their own skill sets.